

## **Over Reaching Rules for the Use of Killingworth YPC.**

Football Boots are not to be worn in the building and not to be cleaned in the showers.

Litter is to be placed in the bins (tape, empty bottles, crisp packets etc) is to be collected from the pitches after a match and placed in the bins.

Any damage to the buildings interior or exterior is to be noted and reported to the committee.

Parent's behavior while spectating is to be monitored and managers must remind parents of their obligations under the FA's Code of Conduct and warned of any inappropriate language or behavior.

We would ask that all teams keep the notice board up to date as possible with scores, match reports etc so that everyone in the club knows exactly how each team is doing. Please pin up fixture lists when you get them.

It is every manager's responsibility to make sure their team do not play or walk across the railed pitches.

Any member of the club found drinking on the premises to be banned.

All teams must get written permission from the club for any trips (Insurance purposes) and the Youth Division and Northumberland FA.

Each team must submit an E-mail address so information can be sent direct. Managers must check on a regular basis. Parents/Guardians who supply an email address will receive news letters.

Membership fees can be paid by direct debit or a one of payment, once paid the fee is non-refundable after January all other requests for refunds before January must be put in writing to the committee.

Membership is for one year from August 31<sup>st</sup>.to August the 30th the following year.

All membership forms, direct debit forms or a one of fee must be handed in before the 31<sup>st</sup> of August every year. Every young person manager and parent must read and sign the clubs code of conduct and hand it back to the club, a team will not be able to play until all paper work and fees are handed in to the club.

It is the manager's responsibility to fill in and produce a register of his/her team complete with all paper work and fees before AUGUST 31<sup>ST</sup> of every year and keep the club informed of any changes made to the team over the season.

All senior teams must have paid all club fees (£750) before the 31<sup>st</sup> of August if the fee is not received membership will be denied; senior teams are responsible for all their own costs.

All forms are available from the club office and web site.

No young person can play complete football or be registered with a league until membership forms and fees have been received by the club. With out the membership form or fees the young person will not be insured any team breaking this rule will be subject to the clubs disciplinary procedure.

The club reserves the right to refuse membership or cancel a membership when it is decided it is in the best interest of the club or the code of conduct has been broken.

No manager coach or adult can work with young people until they completed a CRB check.

Every team must have a FA, level one coach.

The club will not pay for external events like tournament fees or extra training facilities costs.

All teams must wear the club strips/ uniform any team who refuse to play in the clubs strips will be refused membership. If a sponsor refuses to sponsor the club uniform then you will have to look for a sponsor who will. This is the clubs identity so it's essential we all play in the same kit.

Teams who receive sponsorship we would ask you to give your sponsor a gift aid form to fill in.

Every team member must adhere to the clubs code of conduct any member who breaks the code of conduct will be subject to the clubs disciplinary procedure.

All managers and coaches must be prepared to attend Fa work shops and training courses.

All teams must be represented at club meetings or the team will be suspended, apologies must be received if a team can not be represented. Parents are more than welcome to represent their team when a manager or coach can not attend club meetings. Teams who fail to attend will be subject to the clubs disciplinary procedure.

All teams must help in all club fundraising activities when asked to do so; refusal will result in the team in the team been subject to the clubs disciplinary procedure.

All individual team donations must be handed in with a completed gift aid form. It is against the law to raise funds under the club name and not hand it in, all donations will be logged and kept for the team who has raised the funds to use when they need it. Any team found raising funds under the KYPC charity umbrella and has not handed in the donations will be banned from the club, and could face legal charges.

All eleven-a- side managers must book their pitch on the Tuesday before their game is due to be played. Contact Graham Harris on either 2688838 or 07828540488 between 9am and 8pm. If you have to leave a message do not take it for granted your pitch is BOOKED until Graham calls you back to confirm a time slot.

All managers are responsible for setting up pitches and putting all equipment away in a safe and tidy manner. When a pitch is to be used for more than one game the team who plays first sets up and the last team to play puts the equipment away.

Any manager who complains about the clubs decision to call games off will be subject to the clubs disciplinary procedure. The clubs decision is final.

All eleven-a-side managers must make every effort to appoint a referee.

When a game is over it is the managers responsibility to make sure that all litter is cleared from the touch lines and all changing rooms are left in a clean and tidy manner, managers and teams who repeatedly leave a mess will be subject to the clubs disciplinary procedure.

All members are required to look clean, tidy and smart when representing the club on match days and at training sessions.

The club will make every effort to appoint a winter training slot for every junior team, where a team organises their own winter training the club will make a donation towards costs..

There is no training to be carried out on any pitches at any time the allocated training area is down the dip any team found training on pitches will be subject to the clubs disciplinary procedure. You must book a slot with the site manager all slots are 1 hour long.

Teams who want to play home friendly games during the summer must contact the site manager to make sure the pitches are available All training during June and July must be done of site.

Pitch allocation must be adhered to at all times.

Disciplinary procedure

1. Verbal warning
2. Written warning
- 3 Membership with drawn.